

The Kauri Sue Hamilton School
School Community Council
Monday, September 15, 2025

SCC meeting was held at 9:00 a.m. in the main office conference room.

Minutes

1. Introductions: All new members of School Community Council (SCC) this year
 - a. Courtney Titus (Principal), Emily Griffith (School Member), Heather Miller (Parent), Melina Pineda (Parent), Kate Roberts (Parent), Jess Taylor (Parent)
2. Elect Chair/Elect Vice-chair
 - a. Jess Taylor (Chair)
 - b. Kate Roberts (Vice Chair)
3. School Community Council Notification and Elections Discussion
 - a. All new members
 - i. Discussed email notification to parents of what seats are available and what the term is.
 - ii. Timeline - continue to do as have and send out in summer and do election if needed at the back to school open house in August.
 - b. Electing members odd/even years
 - i. SCC discussed a way to have one current member be on SCC for a 3 year term limit so every other year we aren't having a new SCC. There will always be someone who has knowledge of communications in SCC.
 - ii. Kate Roberts was nominated and voted to be on the SCC for 3 years so there is not a new SCC every other year. This allows us to have one consistent member of SCC every year to carryover conversations and things the SCC is working on.
 - iii. 2026-2027 School year - we will have the two 1 year seats open
 - iv. 2027-2028 School year - we will have one 2 year and two 1 year seats open.
4. New Chair SCC virtual training with Courtney (principal)
 - a. Thursday, November 6, 2025 - 6:30 - 7:30 p.m. - Zoom Meeting - Courtney will send the link out for us to attend this meeting. If all can't make it we will try for the one listed below.
 - b. Thursday, November 13, 2025 - 6:30 - 7:30 p.m. - Zoom Meeting
5. Kauri Sue Hamilton
 - a. Students - just shy of 300
 - b. Staff - about 180
6. Rules of Order and Procedure
 - a. Adopted by SCC on 9/15/25
 - b. Posted on school website
7. Code of Conduct/SWPBIS/Mandt
 - a. Code of Conduct - Adopted by SCC on 9/15/25
 - b. Code of Conduct posted on the school website

- c. SWPBIS - went over the fidelity tool we use and what we are doing for our Tier 1, Tier 2, and Tier 3 systems at school
 - d. All staff are trained in Mandt
 - i. We have 4 trainers and separate staff in groups according to the ratios Mandt requires and we do the training at the beginning of every school year for all staff
- 8. Mission, Vision, Beliefs - this is what we are about at Kauri Sue and what we as a staff strive to do with students every day
 - a. Adopted by SCC on 9/15/25
 - b. Posted on School website
- 9. School Safety -
 - a. Incident Command
 - i. Went over the drill we do and that Courtney will notify parents on the day their student participated in a drill
 - b. Reunification
 - i. All parents received the unification information - colored card, signature page saying received information, and 1 page reunification process for KSHS students
 - c. Carabiners
 - i. Red, Purple, Green - please keep these on your students backpacks. They help staff and bus drivers know what level of support each student needs getting from the bus to class and from class to the bus.
- 10. Pre/Post Assessment Data Language Arts & Math - past 4 years
 - a. Went over data for the past 4 years on the Language Arts and Math pre and post assessments.
 - b. Students are showing growth. It's awesome!
- 11. 2025-2026 Land Trust & TSSA Plans
 - a. Goals focus on Language Arts and Math and both have an added behavior component to them. Students can't learn if they are in crisis or having a behavior.
 - b. Our goal is to make progress or show growth in Language Arts and Math for the content areas that are taught across grade levels.
 - c. Showed curriculum binders, pre/post assessments, and talked about the scope and sequence that was created for K - Post High for all students.
- 12. Accreditation
 - a. We are up for accreditation this year. There will be a parent interview portion and the SCC was asked to participate in that.
 - b. The site visit dates for accreditation are - March 24th and March 25th. Courtney will get us information on what day that group will do the parent interview portion.
 - c. We will start to discuss parts of accreditation at our future SCC meetings
 - d. We as a staff have been working on accreditation over the past few years, since our last visit.
- 13. Upcoming Activities
 - a. Boo Too the Flu - Thursday, October 9th 2:30 p.m. - 6:30 p.m. @ KSHS

- i. Everyone is welcome to come and get a flu shot - it is in a familiar location for KSHS students. You can bring your entire family.
 - b. Picture Day - Wednesday, October 15th
 - c. Halloween Parade - Friday, October 31st - 9:30 a.m.
 - i. Students can dress up
 - ii. Parents can attend
 - iii. Additional parking at the church
- 14. ParentSquare
 - a. Are parents getting the information they need or are they feeling overwhelmed? SCC parents said not overwhelming. Courtney will add information at the beginning of the month on the skills students are working on at school.
- 15. Future School Community Council Meetings (SCC) will be held in the main office conference room at 9:00 a.m.
 - a. Monday, November 10, 2025
 - b. Monday, January 12, 2026
 - c. Monday, March 16, 2026
- 16. Teacher Appreciation
 - a. Week of May 4th - May 8th
 - i. SCC members are willing to help with this. More information to come.
 - ii. School theme this year is a "Western/Cowboy" Theme - what it means to ride for the brand? What it means to work at Kauri Sue and why we work at Kauri Sue. Courtney did a presentation with all staff on the first workday and set expectations for staff.
 - iii. Also talked about ways the SCC can celebrate teachers

Added an agenda item - SCC Timeline

- a. September - hold first SCC meeting
 - i. We held our meeting on Monday, September 15, 2025
 - ii. Scheduled new member training and shared link with SCC members
 - iii. Schedule is set for the year
 - iv. Contact information is on the website
 - v. Elected a Chair and Vice-Chair
 - vi. Reviewed Data, LAND Trust Plan Goals, and TSSA Plan Goals
- b. Submit council members and principal assurances on the School LAND Trust website by October 20, 2025
- c. Update school website by October 20, 2025
- d. March meeting - do below by March 20, 2026
 - i. Prepare and approve Land Trust and TSSA plans for the upcoming school year
 - ii. Council member signature form to approve plans