

THE KAURI SUE HAMILTON SCHOOL

CODE OF CONDUCT

SCHOOL-WIDE RULES

- Stay in your seat and with the group
- Talk nicely
- Arms folded and hands and feet to self
- Respect yourself and others
- Stay safe – follow directions

SHINE. . . LIKE A STAR

Students are expected to follow these rules. Classroom and itinerant staff teach these rules and support students in complying with these routines.

If a student is unable to follow our School-Wide rules without significant support then a Functional Behavior Assessment (FBA) and a Behavior Intervention Plan (BIP) are implemented. IEP teams create and implement the BIP. The BIP is reviewed regularly for effectiveness and to consider changes that may be needed.

Parents complete a Student Behavior Card each summer as part of the registration process. These cards are shared with bus drivers. If a student is unable to safely follow the bus routine then an individual Bus Behavior Plan is written and implemented. These plans include preferential seating, ideas for engagement during the bus ride, training for bus staff on how to ignore and reinforce appropriately, and how to safely get a student on the bus, perhaps first or last or with both hands held and escorted by 2 adults.

Students are occasionally suspended from school for extreme aggressions, especially if they are directed toward another student or are of a frequency or intensity that requires greater consideration by the administration and team. There are also times a suspension is necessary so a classroom can take the time to review the BIP and classroom environment and make changes to increase the likelihood of appropriate behavior and consistent team responses. All suspensions are considered on a case-by-case basis and decided by administration in consultation with the students' team leader.

Staff are asked to complete the BEHAVIOR INCIDENT REPORT when a behavior occurs. Documentation includes: Person Filling Out Form, Student, Date and Time of Incident, Problem Behavior, Activity, Others Involved, Administrative Follow-Up Needed and the Type of Aggression. On the reverse side of the REPORT is our Accident Information or first report of injury for Worker's Comp. Staff are asked to fill this out if there is an injury while at work. We expect both sides to be completed when a staff is injured due to a student behavior.

A BEHAVIOR COMMITTEE consisting of all administrators and the school psychologist meets weekly to review the BEHAVIOR INCIDENT REPORTS and ACCIDENT INFORMATION forms. Follow-up is considered and assigned and reviewed at the next weekly meeting.

11-30-18 accepted by the School Community Council